



ANNUAL REPORT OF REPRESENTED ENTITY

NEW JERSEY ELECTION LAW ENFORCEMENT COMMISSION
P.O. Box 185, Trenton, NJ 08625-0185
(609) 292-8700 or Toll Free Within NJ 1-888-313-ELEC (3532)
Website: www.elec.state.nj.us

FORM L1-L Reporting For Calendar Year 2009

ELEC RECEIVED JAN 07 2011

FOR STATE USE ONLY

Amendment [ ]

Name of Represented Entity New Jersey Association of School Business Officials

Business Address 4 AAA Drive, Suite 101

City Robbinsville State NJ Zip Code 08691

\*(Area Code) Telephone Number 1-609-689-3870

1. Provide the following information regarding the Governmental Affairs Agent(s) employed by the Represented Entity named above.

1. Name John F. Donahue

Registration Number 405-4 Job Title Executive Director

Business Address same as above

City State Zip Code

\*(Area Code) Telephone Number

2. Name Michele D. Roemer

Registration Number 405-8 Job Title Assistant Executive Director

Business Address same as above

City State Zip Code

\*(Area Code) Telephone Number

3. Name

Registration Number Job Title

Business Address

City State Zip Code

\*(Area Code) Telephone Number

4. Name

Registration Number Job Title

Business Address

City State Zip Code

\*(Area Code) Telephone Number

\*Leave this field blank if your telephone number is unlisted. Pursuant to N.J.S.A. 47:1A-1.1, an unlisted telephone number is not a public record and must not be provided on this form.

2. Provide the following information regarding the Governmental Affairs Agent(s) retained or otherwise engaged by the Represented Entity.

1. Name of Agent or Firm \_\_\_\_\_  
Business Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
\*(Area Code) Telephone Number \_\_\_\_\_ Occupation/Business \_\_\_\_\_

2. Name of Agent or Firm \_\_\_\_\_  
Business Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
\*(Area Code) Telephone Number \_\_\_\_\_ Occupation/Business \_\_\_\_\_

### SCHEDULE A

1. Did any Governmental Affairs Agent named on page 1, question 1, serve as a member of:

- any independent State authority;
- any county improvement authority;
- any municipal utilities authority;
- any inter-State or bi-State authority as a member from New Jersey; or,
- any board or commission established by statute or resolution, or by executive order of the Governor, or by the Legislature, or by any Agency, Department or other instrumentality of the State?

No If "no," continue on to the next question.  Yes If "yes," please provide the following information:

Name of Governmental Affairs Agent \_\_\_\_\_

Name of Authority, Board, or Commission \_\_\_\_\_

Date When Term of Service Expires \_\_\_\_\_

Name of Governmental Affairs Agent \_\_\_\_\_

Name of Authority, Board, or Commission \_\_\_\_\_

Date When Term of Service Expires \_\_\_\_\_

Name of Governmental Affairs Agent \_\_\_\_\_

Name of Authority, Board, or Commission \_\_\_\_\_

Date When Term of Service Expires \_\_\_\_\_

Name of Governmental Affairs Agent \_\_\_\_\_

Name of Authority, Board, or Commission \_\_\_\_\_

Date When Term of Service Expires \_\_\_\_\_

2. Did the Governmental Affairs Agent(s) named on page 1, question 1 file all Notices of Representation and Quarterly Reports required during the calendar year covered by this Annual Report?

Yes If "yes," continue on to Schedule B.  No If "no," please file the necessary reports immediately.

\*Leave this field blank if your telephone number is unlisted. Pursuant to N.J.S.A. 47:1A-1.1, an unlisted telephone number is not a public record and must not be provided on this form.

**SCHEDULE B - SALARY & COMPENSATION**

**PURPOSE:** To report the salary and compensation paid by the Represented Entity to its Governmental Affairs Agent(s). Include the reimbursement of an Agent's expenses in amounts reported.

1. For the Governmental Affairs Agents who are employees of the Represented Entity named on page 1, question 1, please report the salary and other compensation paid. **NOTE:** Only the pro rata share of each employee's salary and compensation need be included if the employee spends only a portion of his/her time lobbying.

\$ \_\_\_\_\_ 5,000.00

2. For the Governmental Affairs Agents named on page 2, question 2, who are retained or otherwise engaged by the Represented Entity, please provide the following information:

| NAME OF PAYEE | LOBBYING PURPOSE | COMPENSATION                                     |
|---------------|------------------|--|
| 1.            |                  | \$ _____   |
| 2.            |                  |  |
| 3.            |                  |  |
| 4.            |                  |  |
| 5.            |                  |  |
| 6.            |                  |  |
| 7.            |                  |  |
|               |                  | Total \$ _____ <u>0.00</u>                       |
|               |                  | <b>SCHEDULE B TOTAL \$</b> _____ <u>5,000.00</u> |

**SCHEDULE C - SUPPORT PERSONNEL**

**PURPOSE:** To report the costs of support personnel who, over the course of the reporting year, individually spend 450 or more hours supporting the activities of the Represented Entity or Governmental Affairs Agent(s).

After determining to which person(s) this applies, report the pro rata share of those costs which are attributable to supporting the activities of the Represented Entity or Governmental Affairs Agent(s) in influencing legislation, regulations, governmental processes, or communicating with the general public.

**SCHEDULE C TOTAL \$** \_\_\_\_\_ 0.00

**SCHEDULES D-1 & D-2 - ASSESSMENTS, MEMBERSHIP FEES, OR DUES**

**Schedule D-1 - Specific Intent**

**PURPOSE:** To report the amount of assessments, membership fees, or dues paid by the Represented Entity. If the assessments, membership fees, or dues were paid by the Represented Entity with the specific intent to influence legislation, regulations, governmental processes, or to communicate with the general public, please provide the information below:

**PART I** – For assessments, membership fees, or dues exceeding \$100 for the calendar year:

| DATE  | PAYEE | DESCRIPTION<br>(A,M, or D) | AMOUNT   |
|---|-------|----------------------------|--|
|   |       |                            | \$ 0.00  |
|   |       |                            |  |
|   |       |                            |  |
|   |       |                            |  |
|   |       |                            |  |
|   |       |                            |  |
|   |       |                            |  |
|   |       |                            | Part I TOTAL \$ 0.00                                   |
| <b>PART II</b> – For assessments, membership fees, or dues \$100 or less for the calendar year: |       |                            | Part II TOTAL \$ 0.00                                  |
|   |       |                            | <b>(Part I AND Part II) Schedule D-1 TOTAL \$ 0.00</b> |

**Schedule D-2 - Major Purpose**

**PURPOSE:** To report the pro rata amount of assessments, membership fees, or dues paid by the Represented Entity. If the assessments, membership fees, or dues were paid by the Represented Entity to an entity whose major purpose is to influence legislation, regulations, governmental processes, or to communicate with the general public, and, was not reported on Schedule D-1, "Specific Intent," please provide the information below:

**PART I** – For assessments, membership fees, or dues exceeding \$100 for the calendar year:

| DATE  | PAYEE | DESCRIPTION<br>(A,M, or D) | AMOUNT   |
|---|-------|----------------------------|--|
|   |       |                            | \$ 0.00  |
|   |       |                            |  |
|   |       |                            |  |
|   |       |                            |  |
|   |       |                            |  |
|   |       |                            |  |
|   |       |                            | Part I TOTAL \$ 0.00                                   |
| <b>PART II</b> – For assessments, membership fees, or dues \$100 or less for the calendar year: |       |                            | Part II TOTAL \$ 0.00                                  |
|   |       |                            | <b>(Part I and Part II) Schedule D-2 TOTAL \$ 0.00</b> |
|   |       |                            | <b>Schedule D-1 AND Schedule D-2 TOTAL \$ 0.00</b>     |

**SCHEDULE E - COMMUNICATION EXPENSES**

**PURPOSE:** To report the costs of the preparation and distribution of materials related to influencing legislation, regulations, governmental processes, and conducting communications with the general public.

| EXPENSE  | AMOUNT        |
|--|---------------|
| Printed Materials  | \$ 50.00      |
| Film, Slides, Video, Audio, TV, Radio, Other Broadcast Medium, including the Internet          |               |
| Postage  | 50.00         |
| Telephone, Telegram, Facsimile   | 50.00         |
| Pro Rata Overhead Costs of Specific Events Over \$100 (please identify name and date of event) |               |
|  |               |
|  |               |
|  |               |
|  |               |
|  |               |
|  |               |
| Other (please describe)  |               |
|  |               |
|  |               |
|  |               |
|  |               |
| <b>SCHEDULE E TOTAL \$</b>   | <b>150.00</b> |

**SCHEDULE F - TRAVEL/LODGING**

**PURPOSE:** To report the travel and lodging costs of the Governmental Affairs Agents who are employees of the Represented Entity named on page 1, question 1, related to influencing legislation, regulations, governmental processes, or communicating with the general public.

| NAME OF GOVERNMENTAL AFFAIRS AGENT | AMOUNT       |
|------------------------------------|--------------|
| John F. Donahue                    | \$ 25.00     |
| Michele D. Roemer                  | 25.00        |
|                                    |              |
|                                    |              |
|                                    |              |
| <b>SCHEDULE F TOTAL \$</b>         | <b>50.00</b> |

**SCHEDULE G-1****ITEMIZATION OF BENEFITS WHICH EXCEEDED \$25 PER DAY OR \$200 PER CALENDAR YEAR TO STATE OFFICIALS AND THEIR IMMEDIATE FAMILY MEMBERS**

**PURPOSE:** To report detailed information concerning benefits passed to State officials covered by the Act, as well as the immediate family members of these officials. If the value of a benefit exceeded \$25 per day or \$200 per calendar year, report below.

*(Select one description item for each entry from the drop down list. When selecting "O - Other", enter a description in the space provided.)*

Name of Benefit Recipient None

Date \_\_\_\_\_ Description \_\_\_\_\_ Amount \$ 0.00

Name and Address of Payee/Vendor

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

If benefit was reimbursed, please report the date, the description, and the amount of the reimbursement.

Date \_\_\_\_\_ Amount \$ \_\_\_\_\_

Description \_\_\_\_\_

Name of Benefit Recipient \_\_\_\_\_

Date \_\_\_\_\_ Description \_\_\_\_\_ Amount \$ \_\_\_\_\_

Name and Address of Payee/Vendor

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

If benefit was reimbursed, please report the date, the description, and the amount of the reimbursement.

Date \_\_\_\_\_ Amount \$ \_\_\_\_\_

Description \_\_\_\_\_

Name of Benefit Recipient \_\_\_\_\_

Date \_\_\_\_\_ Description \_\_\_\_\_ Amount \$ \_\_\_\_\_

Name and Address of Payee/Vendor

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

If benefit was reimbursed, please report the date, the description, and the amount of the reimbursement.

Date \_\_\_\_\_ Amount \$ \_\_\_\_\_

Description \_\_\_\_\_

Name of Benefit Recipient \_\_\_\_\_

Date \_\_\_\_\_ Description \_\_\_\_\_ Amount \$ \_\_\_\_\_

Name and Address of Payee/Vendor

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

If benefit was reimbursed, please report the date, the description, and the amount of the reimbursement.

Date \_\_\_\_\_ Amount \$ \_\_\_\_\_

Description \_\_\_\_\_

### SUMMARY OF BENEFIT PASSING

**PURPOSE:** To report the total amount of providing benefits to State officials covered by the Act and their immediate family members.

|                      | SCHEDULE G-1*   | +        | SCHEDULE G-2**  | =        | AMOUNT   |
|----------------------|-----------------|----------|-----------------|----------|--|
| Entertainment        | \$ _____        | +        | \$ _____        | =        | \$ _____                                       |
| Food and Beverage    | _____           | +        | _____           | =        | _____  |
| Travel               | _____           | +        | _____           | =        | _____  |
| Lodging              | _____           | +        | _____           | =        | _____  |
| Honoraria            | _____           | +        | _____           | =        | _____  |
| Loans                | _____           | +        | _____           | =        | _____  |
| Gifts                | _____           | +        | _____           | =        | _____  |
| Other(specify) _____ | _____           | +        | _____           | =        | _____  |
| <b>Total</b>         | <b>\$ _____</b> | <b>+</b> | <b>\$ _____</b> | <b>=</b> | <b>\$ _____ 0.00</b>                           |
|                      |                 |          |                 |          | <b>SCHEDULE G-1 AND<br/>SCHEDULE G-2 TOTAL</b> |

\* After completing all entries on Schedule G-1, provide totals by category.

\*\* Enter, by category, the value of benefit passing where the expenditure did NOT exceed the \$25/day or \$200/calendar year thresholds.

**ENTER THE TOTAL AMOUNT OF REIMBURSED BENEFITS, IF ANY.  
DO NOT DEDUCT THIS AMOUNT FROM BENEFIT PASSING AMOUNTS.** \$ \_\_\_\_\_ .00

### SUMMARY OF LOBBYING EXPENDITURES

**EXPENDITURES**

|   |                                     |                 |
|---|-------------------------------------|-----------------|
| 1. Salary and Compensation (Add the total from questions 1 & 2) | Schedule B Total \$                 | 5,000.00        |
| 2. Support Personnel  | Schedule C Total                    | 0.00            |
| 3. Assessments, Membership Fees, or Dues                        | Schedule D-1 and Schedule D-2 Total | 0.00            |
| 4. Communication Expenses                                       | Schedule E Total                    | 150.00          |
| 5. Travel and Lodging   | Schedule F Total                    | 50.00           |
| 6. Benefit Passing  | Schedule G-1 and Schedule G-2 Total | 0.00            |
| <b>Total Lobbying Expenditures \$</b>                           |                                     | <b>5,200.00</b> |

**RECEIPTS TABLES 1 AND 2**

**Receipts Table 1 - Specific Intent**

**PURPOSE:** To report the amount of contributions, loans, membership fees, dues, or assessments received by the Represented Entity.

If the contributions, loans, membership fees, dues, or assessments were received by the Represented Entity with the specific intent to influence legislation, regulations, governmental processes, or to communicate with the general public, please provide the information below:

**PART I -** For contributions, loans, membership fees, dues, or assessments exceeding \$100 for the calendar year:

| DATE  | SOURCE | ADDRESS | AMOUNT  |
|---|--------|---------|---|
|   |        |         | \$ 0.00   |
|   |        |         |   |
|   |        |         |   |
|   |        |         | Part I Total \$ 0.00                                  |
| <b>PART II -</b> For contributions, loans, membership fees, dues, or assessments \$100 or less for the calendar year: |        |         | Part II Total \$ 0.00                                 |
|   |        |         | <b>Receipts Table 1 Total (Part I and II) \$ 0.00</b> |

**Receipts Table 2 - Major Purpose**

**PURPOSE:** To report the pro rata amount of contributions, loans, membership fees, dues, or assessments received by the Represented Entity. **Note:** If a receipt was already reported on Receipts Table 1 as a "Specific Intent" receipt, DO NOT report again as a "Major Purpose" receipt. If the receipts were received by the Represented Entity whose major purpose is to influence legislation, regulations, governmental processes, or to communicate with the general public, please provide the information below:

Provide the percentage of activity which constituted lobbying (this figure must be more than 50%): \_\_\_\_\_ 0 %

For each receipt, multiply the percentage indicated by the amount of the receipt to arrive at a net receipt amount. Add together all net receipt amounts to arrive at the aggregate total.

**Receipts Table 2 Total \$ 0.00**

Review each net receipt amount. Any net receipt in excess of \$100 should be listed below:

| DATE                              | SOURCE | ADDRESS | AMOUNT                        |
|-----------------------------------|--------|---------|-------------------------------|
|                                   |        |         | \$                            |
|                                   |        |         |                               |
|                                   |        |         |                               |
| <b>Table 1 and Table 2 Totals</b> |        |         | <b>Receipts Total \$ 0.00</b> |



**CERTIFICATION**

This certification shall be signed by a Governmental Affairs Agent employed by the Represented Entity or a responsible Financial or Governmental Affairs Officer of the Represented Entity.

I, Michele D. Roemer

*(print name)*

hereby certify that I am duly authorized by

New Jersey Association of School Business Officials

*(print name of Represented Entity)*

to file and certify the accuracy and correctness of this Annual Report of Lobbying Activity for calendar year 2010

I certify that the statements made herein are true and accurate. I am aware that if any of the foregoing statements are willfully false, I may be subject to punishment.

Michele D Roemer

Signature

1/7/2011

Date